

GOVT. COLLEGE FOR GIRLS HOSTEL, SECTOR-14, GURUGRAM

HOSTEL ADMISSION FORM (SESSION 2025-26)

Paste Your Passport
size picture here

1. NAME OF THE STUDENT _____
2. DATE OF BIRTH _____
3. MARITAL STATUS _____
4. CATOGORY _____
5. PPP NO. _____
6. ADHAR CARD NO. _____
7. CLASS _____
8. ROLL NO. _____
9. PERCENTAGE OF MARKS IN PERVIOUS CLASS _____
10. PERMANENT RESIDENTIAL
ADDRESS _____
11. CORROSPONDENCE RESIDENTIAL ADDRESS

12. STUDENT'S CONTACT NO. _____
13. FATHER'S NAME _____
14. FATHER'S CONTACT NO. _____
15. MOTHER'S NAME _____
16. MOTHER'S CONTACT NO. _____
17. LOCAL GARDIAN'S NAME _____
18. LOCAL GARDIAN'S CONTACT NO. _____
19. EMAIL OF THE STUDENT _____
20. ACCOUNT DETAIL OF THE STUDENT- NAME OF THE
BANK _____
21. IFSC CODE _____
22. ACCOUNT NO. _____
23. WERE YOU HOSTELLER IN THE PREVIOUS SESSION- YES/NO
24. NAME OF THE HOSTEL AND ROOM NO. OF THE PREVIOUS STAY

PERSONAL INFORMATION FOR THE HEALTH RECORD

1. NAME IN BLOCK LETTERS
2. CLASS
3. ROLL NO.
4. DOB
5. AGE
6. GENDER
7. BLOOD GROUP
8. HEIGHT
9. WEIGHT
10. EYE SIGHT
11. PAST HISTORY OF ANY DISEASE OR SURGERY
(DIABETES/TUBERCULOSIS/HYPERTENSION/HEART DISEASE/BRONCHIAL
ASTHMA/JAUNDICE/EPILEPSY/PSYCHOLOGICAL DISEASE/SKIN
DISEASE/OTHERS)

- _____
12. ALLERGY TO ANY DRUG OR
SUBSTANCE _____

Signature of the Parents _____

Signature of the Student _____

Date _____

Hostel Rules and regulation

1. Ragging and strike are strictly prohibited. If any hostel inmates are found to be involved in ragging or strike, he/she will be expelled from the hostel without notice.
2. All the hostellers are advised to live in the hostel with fraternity, decorum and discipline. Nobody is allowed to disturb other hostel inmates. In case of any complaint from hostel supdt or other hosteller, strict action will be taken. No hostel inmate will engage in any type of quarrel or exchange of vulgar or abusive language if any hosteller is found guilty of the above, strict action (suspension/expulsion) will be taken against them.
3. Hostellers are not allowed to keep with them material like iron, electric kettle, any type of drugs or alcohol, vulgar literature.
4. Hostel warden/supdt may visit their rooms any time with members of the hostel management and search cupboards and rooms. In case of doubt, warning notice will be issued to the roommates/particular hosteller and the hosteller will be expelled from the hostel if the doubt is proven by Hostel committee.
5. All Hostellers will have to report to the Hostel Supdt for attendance at the fixed time everyday. Absence without the permission from the hostel staff is not permissible. If found, hosteller will be suspended/expelled from the hostel.
6. No hosteller is allowed to go out of the Hostel campus without prior permission of the Warden/supdt. In case of disobedience, the hosteller will have to face suspension or even be expelled by the Hostel committee. No relaxation will be given in any case.
7. All the hostellers will have to pay full dues of mess for full month despite the fact whether they eat or not in the hostel mess. This rule will be implemented on all hostellers for the full session except the end of semester's exam.
8. In case of any health problems, Hostel staff will accompany the sick hosteller to the doctor. The sick hosteller will pay for the doctor's fees and medicines.
9. If any hosteller has any type of inconvenience or lack of facilities in the hostel, she may request in writing to the hostel supdt. The hostel committee will look into the matter and find solution at the earliest.

- 10.No Hosteller is allowed to keep with her any costly or any type of expensive thing.
- 11.In case of emergency, parents must reach on the call of the hostel staff otherwise college will not be responsible.
- 12.If any Hosteller damages the Hostel property, then the student will have to face strict action as well as will have to pay fine for the damage.
- 13.Food will be served in the Hostel Mess. No Hosteller will be allowed to take food from the mess to their rooms. No food will be served in the rooms except when the Hosteller is ill.
- 14.Only mother will be allowed for a short visit to their daughter's room with the prior permission of hostel supdt.
- 15.Out pass for the Home visit will be given to the students after confirmation from the parents on call.
- 16.Only parents and local guardians will be allowed to meet their wards on the visiting days.
- 17.Parents/Local guardian mentioned in the admission form must put their signature in the Hostel register at the hostel gate and see their wards after seeking permission from hostel supdt on the day of visiting.
- 18.Hostellers shall always treat the staff and housekeeping staff of hostel with courtesy. Service of the housekeeping staff shall not be utilized for private or personal work.

Undertaking

I, _____ d/o _____ will abide by all the rules and regulation of the Hostel. I understand that my involvement in any unacceptable behavior under the code of conduct and above and any violation of hostel rules will lead to my immediate expulsion from the Hostel.

Students signature _____

Students Name _____

Acknowledgement

I, _____, Father/mother/guardian of
_____ have read the terms of above
undertaking and understand that the above rules are for my ward's
benefit and improvement. I also understand that if she fails to comply
with these rules, she will be liable for actions as per the rules and
regulations. I undertake that she will strictly follow the above terms and
conditions.

Parents/Guardian's signature _____

Name of the Parent _____

Contact no. _____

AFFIDAVIT BY THE STUDENT

ANNEXURE - I

admission/registration/enrolment numbers/o d/o Mr. /Mrs. /Ms. _____ (full name of student with

have been admitted to _____ (Name of the institution) have carefully read "THE HARYANA PROHIBITION OF RAGGING IN EDUCATION INSTITUTION ORDINANCE, 2012" and fully understood the provisions contained in the said ordinance.

- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against me in case I am found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
 - a) I will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) I will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, I am liable for punishment according to the Ordinance, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 6) I hereby declare that I have not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of, a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my admission is liable to be cancelled. Declared this _____ day of _____ month of _____ year.

Signature of deponent

AFFIDAVIT BY PARENT/GUARDIAN

ANNEXURE - 11

1. Mr. /Mrs. /Ms. _____ f/o, m/o (full name of student admission/registration/enrolment number) has been admitted to _____ (Name of the institution) _____ have received a copy of the UGC Regulations on Curbing the Menace of Ragging in Higher Educational Institutions, 2009, (hereinafter called the "Regulations") carefully read and fully understood the provisions contained in the said Regulations.

- 2) I have, in particular, perused clause 3 of the Regulations and am aware as to what constitutes ragging.
- 3) I have also, in particular, perused clause 7 and clause 9.1 of the Regulations and am fully aware of the penal and administrative action that is liable to be taken against my ward in case he/she found guilty of or abetting ragging, actively or passively, or being part of a conspiracy to promote ragging.
- 4) I hereby solemnly aver and undertake that
 - a) My ward will not indulge in any behaviour or act that may be constituted as ragging under clause 3 of the Regulations.
 - b) My ward will not participate in or abet or propagate through any act of commission or omission that may be constituted as ragging under clause 3 of the Regulations.
- 5) I hereby affirm that, if found guilty of ragging, my ward is liable for punishment according to clause 9.1 of the Regulations, without prejudice to any other criminal action that may be taken against me under any penal law or any law for the time being in force.
- 6) I hereby declare that my ward has not been expelled or debarred from admission in any institution in the country on account of being found guilty of, abetting or being part of a conspiracy to promote, ragging; and further affirm that, in case the declaration is found to be untrue, I am aware that my ward's admission is liable to be cancelled.

Declared this _____ day of _____ month of _____ year.

Signature of deponent

Name :

Address:

Telephone/Mobile No:

Email id:

NOTICE 2025-26

LIST OF DOCUMENTS (PHOTOCOPY) TO BE ATTACHED WITH HOSTEL FORM

UG 1st YEAR

1. MARK SHEET OF PREVIOUS EXAM.
2. RESIDENCE PROOF.
3. BANK ACCOUNT COPY.
4. AADHAR CARD COPY.
5. PROOF OF CHALLAN OF COLLEGE ADMISSION (MANDATORY).
6. SUBMITTED ORIGINAL FEES SLIP, DUPLICATE FEES SLIP WILL NOT BE ACCEPTED.
7. PROOF OF RESERVATION CATEGORY.
8. TAKE OUT THE PRINT OF ALL THE DOCUMENTS FILL THEM AND BRING THEM WITH YOU WHILE ALLOTING THE HOSTEL ROOM NUMBER.
9. SELF ATTEST ALL THE DOCUMENTS.
10. FIVE PHOTOS OF STUDENTS, TWO PHOTOS OF PARENTS AND THREE PHOTOS OF VISITORS.

GOVERNMENT COLLEGE FOR GIRLS, SECTOR-14 GURUGRAM

HOSTEL FEES 2025-26

BANK A/C NO. 50100420463575 & IFSC CODE- HDFC0000090

NAME

CLASS 1st year (Stream).....

ROLL NO.

FATHER'S NAME

CATEGORY

MOTHER'S NAME

D.O.B

MOBILE NO.

ADDRESS

BANK SLIP PASTE
ORIGINAL (11640-)

ELECTRICITY CHARGES	4000
HCF	3840
GOVT. CHALLAN	600
SECURITY REFUND	3200
TOTAL AMOUNT	11640/-

SIGNATURE OF STUDENT

(SESSION 2025-26)

For UG 1st Year

HOSTEL FEES = 11640/-(ANNUAL FEES)

. A/C NO.= 50100420463575

. IFSC CODE = HDFC0000090

. A/C HOLDER NAME = GOVT.COLLEGE FOR GIRLS HCF

(B) MESS FEES

1 MONTH FEES 2450/-

. A/C NO. =50100673366975

. IFSC CODE = HDFC0000090